

IQAC MEETING MINUTES

Minutes of the IQAC meeting held on Wednesday, 21 July 2021 at 5p.m. through Google Meet.

Agenda

1. Progress of NAAC SSR preparation
2. Involvement of IQAC in the academic excellence of our college
3. Constructive suggestions for improvement
4. Other matters if any

Members present

1. Dr. K.C. Mathai(Principal)
2. Fr. Thomas Puthenparampil (Director)
3. Fr. Robert Palavilayil (Diocese Procurator)
4. Dr. P.K. Varghese
5. Dr. Abraham Punnoose
6. Prof. Prabha Alice Varkkey
7. Dr. Simon Tharakan
8. Prof. Sharon Susan Lalan
9. Mr.Gijo George
10. Mr. P.J. Antony
11. Mr. Santo Sebastian
12. Ms.Nakshathra

The meeting began with a prayer lead by Rev. Fr. Thomas Puthenparampil. In the introductory remarks he has briefed various activities initiated by the Management for the academic excellence of the institution. He has cautioned the members that NAAC accreditation is inevitable for our existence. Also he has stated that the Management is very keen in developing the infrastructure in tune with the present requirements. He has expressed his gratitude to all members who have joined the meeting.

Dr. K. C. Mathai, the principal of the college proposed a cordial welcome to the participants. Principal informed the gathering that the college has attained a number of laurels in sports. All Departments have arranged Webinars both National as well as International, Quizzes both Inter- Collegiate and Inter School, Paper presentation competitions. Principal presented an in-depth analysis of academic and non-academic achievements of the college.

*Fr. Robert Palavilayil has extended full support from the Management for the infrastructure development.

*Mr. P J Antony presented the issue of CUCET and opined that if we equip the students to qualify this Central Universities Common Entrance Test, that will be an added benefit to students and the college in the path of quality enhancement.

*Mr. Santo Sebastian, Alumni representative stated that Alumni formal registration is almost complete and offered their whole-hearted support.

*Dr. Simon Tharakan pinpointed that everything that is claimed in the SSR is to be completed in a time-bound manner.

Action taken Report

Dr. P.K. Varghese, IQAC co-ordinator briefed various activities initiated and action taken after the last meeting.

- We have finalised and sent the drafts of various SSR criteria Qualitative matrix question answers to the Paramarsh scheme of Mar Ivanios College, Thiruvananthapuram.
- Facilitated 10 days' hands own experience ICT Workshop (26th May to 5 th June) organised in collaboration with Paramarsh scheme of Mar Ivanios college Thiruvananthapuram and Higher Education Council, Govt. of Kerala.
- Encouraged the Departments to organise National and International Webinars, Inter collegiate and Inter School Quizzes and Paper presentation competitions.
- Suggested to conduct S2 and S4 internal through online mode.
- Organised Qualitative Matrix review meetings of Seven Criteria under the auspicious of UGC Paramarsh scheme of Mar Ivanios College, Thiruvananthapuram during 23, 24 June and 13th July, 2021.
- Started SSR basic data entry.(Profile, extended profile etc.).
- Registered for NIRF
- Registration of Alumni is on finalisation.
- Celebrated various days of importance such as International Yoga day, Anti-drug Day, Women Day,
- Organised webinar on Covid prevention methods and steps to prevent Covid Third Wave.

Decisions

- Decided to begin Add on course on Yoga.
- The meeting decided to include New PTA vice-president, Adv. Satheesh.T. Padmanabhan in IQAC as Parents' representative.

- Decided to entrust Nakshatra, the student representative to form groups in every class and activate Library visits and make use of the digital library access.
- Decided to finalise the SSR drafting and submit it by the end of December, 2021.

* Principal and the Director accepted the proposal put forward by Mr. P.J. Antony and decided to seek his assistance to finalise the coaching procedure and began the coaching for competitive exams.

* Dr. Abraham Punnoose offered vote of thanks and the meeting came to a close at 6.30 p.m.

Principal

IQAC Co-Ordinator